

## TYPES OF RENEWALS

---

### **Annual Renewal:**

- No more than 12 months from the first month of the last renewal's certification period.
- A Renewal Form (DHS-3418) is sent for MA-only households.
- The Combined Annual Renewal for Certain Populations (DHS-3727) is sent for households consisting of members age 18 and over receiving SSI or SSI/RSDI income exclusively.
- The MDHS Combined Application Form (DHS-5223) is sent to clients who also receive SNAP (formerly called Food Support) or income assistance.
- No interview is required for MA.
- For children receiving Title IV-E or state adoption assistance, verify annually that the adoption assistance agreement remains in effect.

### **Six-month Renewal (sometimes called the IR, Income Renewal, or the Asset Renewal):**

- Every six months between annual renewals.
- Combined Six-Month Report Form (DHS-5576) will be sent automatically.

Some persons or households are exempt from the six-month renewal requirements. HCPM provides details of which households are exempt from this renewal.

**FYI: Monthly renewals** remain only for a small health care population – Long-term care clients who have variable income changes.